

### EXHIBITOR BREAKDOWN INSTRUCTIONS

**PLEASE ENSURE YOUR CONTRACTORS ARE ALSO AWARE OF THE BELOW**

<b>EXHIBITOR ACCESS (ALL HALLS)</b>	
Friday 27 September 2019	20:30 – 22:00
<ul style="list-style-type: none"> <li><b>ALL SHELL SCHEME STANDS MUST VACATE THE HALL BY 22:00HRS</b></li> </ul>	
<b>SHELL SCHEME CONTRACTOR ACCESS (ALL HALLS)</b>	
Friday 27 September 2019	Approx. 20:30 – 22:00
<ul style="list-style-type: none"> <li><b>ALL SHELL SCHEME CONTRACTORS MUST VACATE THE HALL BY 22:00HRS</b></li> </ul>	
<b>SPACE ONLY STAND BUILD CONTRACTORS ONLY</b>	
Friday 27 September 2019	20:30 – 23:59
Saturday 28 September 2019	<p><b>Contractor Hall Access 00:01 – 23:59</b></p> <p><b>Vehicle access 00:01 – 09:00</b></p> <p><b>Vehicle access 21:00 approx. – 23:59</b></p>
<p><b>Releasing of Vehicle from Al Warsan will be stopped at 6:00AM</b></p> <p><b>Due to no access in the marshalling yard, breakdown will resume at approx. 21:00hrs until Sunday 29 September midday.</b></p>	
Sunday 29 September 2019	<p><b>Contractor Hall Access 00:01 – 12:00</b></p> <p><b>Vehicle Access 00:01 – 12:00</b></p>
<ul style="list-style-type: none"> <li><b>ALL STAND FITTING &amp; WASTE MATERIALS MUST BE CLEARED FROM THE HALLS &amp; LOADING BAYS BY 12:00HRS ON SUNDAY 29 SEPTMEBER 2019.</b></li> </ul>	

**Please note that all exhibitors must conclude all business on their stand by 20.00hrs on Friday 27 September 2019. Any delays will affect the commencement of the breakdown, thus delaying the delivery of freight to stands and contractor access. There are various locations outside the halls within the venue where you can move to at 20:00hrs to continue your business.**

Electrics will be turned off at 20:30hrs – if you require an extension please request GES located at the Exhibition service center located at office 4.2 before 16:00hrs on Friday 27 September 2019.

Private vehicles will **NOT** be allowed access to the marshalling yard. Also, please be advised that there will be security on the roads surrounding the Venue, you will not be allowed to stop on the roads to load your equipment or materials.

If you are an exhibitor with a private car, we highly advise that you park in one of the car parks to collect materials. There will be a trolley rental service available. Please call 00971 56 680 3364 to place an order.

If you have boxes stored with our Official contractors these will be delivered first. Please bear with us if there are delays. Please do not attempt to go in the Loading bay to find your boxes, as this will delay the delivery process.

**If you have contractors that need to collect equipment and products, all vehicles MUST report to the Al Warsan Holding Area before accessing the Freight Yard. Access into the holding area will be given from 12:00hrs (noon) on Friday 27 September 2019, where they will be issued a gate pass to access the Loading Bay. Any vehicles that do not report to the Holding area will be turned away and re-directed to queue up.**

Vehicles are expected to be allowed down from the Al Warsan holding area to the Loading bay at approximately 21:30hrs. Small vehicles and AV contractors will be given priority. 40ft vehicles will not be released until approximately 23:30hrs.

There will be a time frame for the trucks to load and leave. Once full, trucks MUST leave the loading bay.

**ENTRY INTO THE DWTC LOADING BAYS FOR CONTRACTORS WILL NOT BE PERMITTED WITHOUT A GATE PASS AND A DWTC CONTRACTOR PASS**

Please ensure that all materials are removed from the halls and venue grounds by the time specified on the schedule above.

Should you need further information or assistance, kindly contact the Exhibitor Service Center located by the entrance of Hall 4. We hope you had a successful show and look forward to seeing you at Cityscape Global 2020.

**THE CITYSCAPE GLOBAL 2019 SHOW TEAM**